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## YOUTH COUNCIL ON WORKFORCE SERVICES

Monday, January 23, 2006

1385 South State Street, Salt Lake City, Utah

Monthly Meeting Minutes

2:00 p.m.

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Presiding: Paul Jackson, Chair

Present: Betty Barker, Sandra Hemmert, Parley Jacobs,  
Dave Martinez (for James Andersen), Akilah Messado, Roland Oliver,  
Sheri VanBibber, Ali Wilkinson

Absent: Don Johnson, Gay Pinnecoose, Melva Sine,

Excused: James Andersen, Linda Fife, Kay Forbush, Senator Brent Goodfellow,  
Dave Melville, Kevin Miller, Jon Pierpont, Claire Turner

Guests: Kent Fitzgerald-YES, Eleanor Parker-YES, Kristin Wood-YES, Robyn  
Wright-Management & Training Corporation

Staff: Amber Adams, Rod Barlow, Steve Leyba, Diane Lovell, Mary Peterson

### **Welcome & Announcements**

Chairman Paul Jackson called the meeting to order at 2:15 pm and welcomed all in attendance. He introduced special guest Robyn Wright from the Management & Training Corporation.

Betty Barker announced that the Jordan Applied Technology Center's Annual Open House would be held on February 8, 2006 from 4:00 pm to 8:00 pm. All high school and 9<sup>th</sup> grade students and their parents are invited to attend. A flyer was distributed with more information on this event.

At the conclusion of the last Youth Council meeting, Diane Lovell noted that questions were raised regarding restricted occupations/jobs for youth ages 14-17. She reported that Jane Broadhead, recommended a website [www.youthrules.dol.gov/factssheets.htm](http://www.youthrules.dol.gov/factssheets.htm), where valuable information can be found. Ms. Lovell also passed out a FACT sheet that summarized employment guidelines for teens.

Copies of the latest edition of "Its About YOUth" newsletter were made available and Mr. Jackson made special mention of the "Spotlight on Central Region" on page 3.

### **Approval of December 5, 2006 Minutes**

**Chairman Jackson entertained a motion to approve the minutes from the December 5, 2006 Youth Council meeting. Betty Barker motioned to approve the minutes. Ali Wilkinson seconded the motion. All voted "Aye". The motion carried.**

Paul Jackson asked for remarks from Roland Oliver regarding the Transition to Adult Living (TAL) initiative. Mr. Oliver briefly shared information about the TAL initiative in Central Region, including the following points about key priorities for the 2<sup>nd</sup> year of the program:

- Rewriting procedures
- Housing
- Employment & Training
  - Out of 273 youth, less than 18 are in DCFS custody
    - 1.75 will be 18 by August, 2006 and will need employment, education or other support
    - To support those aging out of the program, life skills classes, career exploration and the ETV/YES programs are being offered

Paul Jackson asked Roland Oliver to provide a copy of the current TAL (Transition to Adult Living) Plan (to be distributed as an attachment to the meeting minutes). He also requested Mr. Oliver bring a “breakout by age” to the meeting each quarter.

### **DWS Update**

Steve Leyba, representing Jon Pierpont, provided a brief DWS overview. Key Regional Objectives for the next six months include:

- Increasing FEP participation – goal 50%
- WIA training expenditures – goal 70%
- Reduce General Assistance caseload – goal 10%
- Program timeliness
  - Childcare – 88%
  - Financial Assistance – 92%
  - Food Stamp Assistance – 95%
- Food Stamp Payment Accuracy – goal 97%
- Food Stamp Negative Error Accuracy – goal 95%
- Employer Usage of On-line services – goal 50%
- Increase Worksite Learning Opportunities

Mr. Leyba also informed the Council that Governor Huntsman included the Department’s funding (appropriation) requests in the budget that his budget request to State Legislature. A legislative summary and DWS appropriation requests were included in the Council packets.

Mr. Jackson next shared an update from the January 12<sup>th</sup> State Youth Council Meeting. He reported that the status of WIA youth contracts around the state was discussed. He noted that Jane Broadhead provided a statewide performance overview and pointed out the challenges being faced. Kay Forbush also made a presentation on what UPS is doing to get youth engaged.

Mr. Jackson indicated that he is impressed with the many wonderful things taking place to serve youth in Central Region. Although a number of youth needs are not being met,

he felt that DWS and YES should be commended for what is being accomplished with limited resources.

### **Job Corps– Especially for Utah Youth - Management Training Corporation**

Robyn Wright, Director Management & Training Corporation (MTC) shared a handout and presented a brief overview on MTC. MTC received a contract to recruit for Utah's Job Corps Centers. MTC wants to partner with DWS in that regard and Ms. Wright asked for the Council's input and support.

### **Contractor (YES) Update**

Rod Barlow shared a handout and summarized the YES Program Outcome Measures including:

- Obtained GED or Diploma
- Obtained Employment
- Exiting Occupational Skills
- Obtained Credential

### **Youth EmployAbility Services (YES) Proposal**

Rod Barlow and Kristin Wood-YES explained the YES Program's requested modifications to the WIA Customer Incentive Program and explained its purpose - to encourage youth to set goals and achieve the desired competencies and outcomes. The Program Elements include:

- Leadership
- Internship/Job Search
- Training
- Employment
- Youth Specific Goals
- Completion of YES Certificate Program

**Sheri VanBibber moved the Youth Council accept the Customer Incentive Program and modifications as outlined. Sandra Hemmert seconded the motion. All voted "Aye". The motion passed.**

### **Business Database – Web Based Demo**

Sandra Hemmert presented an overview of the Granite School District Work Based Learning Program. Everything is tracked that is connected to a work based learning position so that at any given time numbers can be pulled from this program. This program is set up for those in Work Based Learning and is a business database that captures contacts, activities and applicable notes.

Diane Lovell noted that the Youth Council's Business-Targeted Industries Committee was interested in a contact management system to 1) track businesses involved with the YES Program and 2) ensure businesses receive "credit" or acknowledgement for their participation.

Ms. Hemmert concluded that each of the schools can print a report or summary by school, for a year or a month, and can acknowledge businesses using the information recorded.

### **Committee Reports & Recommendations**

Chairman Jackson indicated that he has reviewed the objectives of the committees (pages 7 through 13 in packets) and wants to identify the next steps. He wants to continue to move forward, identify timelines and complete the objectives. Mr. Jackson will send material in advance of the March 20 meeting to ensure dialogue takes place between the committees beforehand.

He would like the Youth Council's strategic plan to be completed before the Regional Council's Annual Retreat on April 27. Mr. Jackson then encouraged Youth Council members to attend the Annual Retreat.

### **Other Business**

There was no additional business to discuss.

### **New Business**

There was no new business.

### **Public Comment**

There was no public comment.

Paul Jackson adjourned the meeting at 4:00 pm.